

**1.2 Three Way Internship Agreement:
University - Agency - Student**

THIS AGREEMENT is entered into this day ____ of _____, _____, by and between the _____, hereinafter referred to as "Agency," the University of _____, and _____, hereinafter referred to as "Intern."

WHEREAS, the Agency desires the services of the Intern and the Intern desires the learning experience that an internship in the agency affords. NOW THEREFORE, the parties hereby agree each with the other as follows:

I. ASSIGNMENT AND TERM.

The general nature of the Intern's assignment shall be: _____

Hours shall be: _____

Duration of internship shall be: _____

II. DUTIES.

The duties of the Intern shall include but not be limited to:

The Agency may also require the Intern to attend meetings or training as shall be necessary for proper function of the program.

III. REPORTS.

The Intern shall be assigned to a supervisor within the Agency. Both the Intern and the supervisor shall submit evaluations at the end of the internship assignment to the Agency Intern Coordinator and the faculty advisor.

IV. CREDIT REQUIREMENT.

The Intern shall receive academic credit for successful completion of this project or shall fulfill a requirement of the intern's academic program. The internship project shall be carried out under the direction of the faculty advisor. It is understood that all academic credit is to be arranged by the

Intern and the educational institution. The educational institution assumes the collateral responsibility with the Agency Intern Coordinator to see that the Intern fulfills the terms of this Agreement.

V. COMPENSATION.

During the course of the internship, as compensation for performance of the duties herein described, the Intern may receive \$ _____; and/or non-monetary compensation of _____. (This internship experience is unpaid.) The compensation shall constitute payment in full for all functions performed by the Intern. It is understood that all forms of compensation are considered to be taxable income.

VI. TERMINATION.

In the event that conflicts develop during the internship period, the supervisor or the Intern shall inform the Agency Intern Coordinator. If, after consultation with the Agency Intern Coordinator, a resolution of the matter cannot be agreed upon, this agreement may be terminated immediately by either party.

By signing this agreement, all parties agree to the terms of this agreement and are bound by them.

Educational Institution

Agency Intern Coordinator

Department

By

By

Date

Title

Agency Supervisor

Date

By

Intern

Date

Intern's Signature

Date