

# Student Disciplinary Records Policy

Judicial records will be maintained by the office authorized to determine the propriety of the conduct in question.

Records of suspension from residence halls and suspension or dismissal from the university are permanent. Records of warning, probation, or other sanctions will be destroyed upon the student's graduation. Judicial records of a student who has voluntarily withdrawn from the university shall be destroyed after two consecutive years of such withdrawal, unless the records include sanctions of suspension from residence halls or suspension or dismissal from the university. In that case, the records are permanent.

Judicial records are personal and confidential. Students may inspect their records at reasonable times. These records may also be inspected by university officials who have a professional justification for such information. Under no circumstance shall any personally identifiable information be released by anyone to any individual, agency or organization without the prior written consent of the student, or as provided by law. Challenges to the accuracy of such records shall be administered according to the requirements of the Buckley Amendment as set forth in the student records access policy.

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