

THE AUTHOR

Kent M. Weeks, a practicing attorney with the law firm of Weeks, Anderson & Baker of Nashville, Tennessee has a distinguished professional career as a teacher, administrator, lawyer, and author. A Fulbright Scholar, Weeks earned degrees from The College of Wooster, University of New Zealand, Duke University, and a Ph.D. from Case Western Reserve University. He edited two volumes for the Center for Constitutional Studies that have had singular impact on the independent sector: *A Legal Inventory for Independent Colleges and Universities* and *A Legal Deskbook for Administrators of Independent Colleges and Universities (2nd Edition)*.

He is a Professor of the Practice of Education at Vanderbilt University and has been invited by many colleges and their associations to present seminars on higher education and the law. In addition to teaching law courses, Weeks teaches students in a M.A. program with a concentration in institutional advancement. He has written several books and more than 43 articles and papers for scholarly journals, and he currently edits *Lex Collegii*, a legal newsletter for independent colleges and universities. In addition to this manual, Weeks has written or coauthored others, each addressing particular topics relevant to different college personnel: *Student Affairs Decisions and the Law; Managing Admissions, Records, and the Law; Complying with Federal Law; Faculty Decision Making and the Law; Faculty Evaluation and the Law; Managing Departments: Chairpersons and the Law; Record Retention and Disposal; Student Handbook Policies; Staff Handbook Policies; Faculty Handbook Policies; Strategic Legal Planning: The College and University Legal Audit; Managing Liability and Overseas Programs; Managing Campus Conflict; and Implementing Student Policies*.

Weeks has consulted with colleges throughout the United States and serves as legal counsel to several colleges and educational associations. He has participated in and directed more than 100 seminars and workshops for college administrators, faculty and trustees and has addressed many higher education organizations, associations, and legal groups. Weeks is a member of the National Association of Independent Colleges and Universities Legal Services Panel.